

**MINUTES OF THE REGULAR MEETING OF THE TOBACCO PREVENTION AND
CESSATION EXECUTIVE BOARD MEETING**
September 17, 2009

Dr. Judith Monroe, Chair, called the regular meeting of the Tobacco Prevention and Cessation Executive Board to order at 1:10 p.m., at the ISDH Building, 8th Floor Training Room, 2 North Meridian, Indianapolis, Indiana.

I. Welcome

Dr. Monroe welcomed everyone and stated that the agenda will be changed and at 1:30 p.m. all will watch the webcast announcement from Secretary of Health and Human Resources and the Director of the CDC to announce plans for federal stimulus funding through the CDC.

II. Approval of July 16, 2009 Executive Board Meeting Minutes

Motion to approve the Executive Board Meeting minutes was made by Dr. Stephen Jay, 2nd by Dr. Dr. Mohammad Torabi and passed.

III. Approval of the ITPC Financial Report

Celesta Bates provided the August 31, 2009, financial report. A motion to approve the financial report was made by Dr. Mohammad Torabi, 2nd by Dr. Richard Feldman and passed.

IV. Action Items:

- **Updated budget and revisions.**

Celesta Bates gave the Board a handout of the 2010-2011 Budget Revisions. Karla Sneegas explained the information as recommended by ITPC staff contained in the handout.

A Motion to approve budget revision to allocate unexpended and returned dollars was made by Dr. Alan Snell and second by Dr. Stephen Jay and passed. It is noted that Dr. Richard Feldman objected to the item designating \$300,000 over two years for INSHAPE.

Dr. Monroe excused herself from the meeting at approximately 2:10 p.m. and turned the meeting over to Phyllis Lewis.

V. Guest Speaker, Jeffrey Wigand, Ph.D., Smoke-free Kids, Inc.

Dr. Wigand presented on “Smokeless Nicotine Delivery Systems” manufactured by the tobacco companies as gateways to cigarettes.

Motion to “ask State leaders to review the issue and to review legal and legislative action that can be taken to stop the sale of marketing dissolvable products” made by Dr. Mohammad Torabi and second by Dr. Stephen Jay and passed.

VI. FDA Comment Proposal

ITPC is currently preparing comments for FDA. A document in Board packet outlines the five categories that FDA is seeking comments. Karla Sneegas elaborated on item #1 of the handout and asked the Board to be aware of tobacco marketing in their communities. Ms. Sneegas asked the Board to submit their comments to her by September 29, 2009.

VII. Legislative Agenda for 2010

ITPC has submitted a legislative recommendation to the Governor's office to increase the price of all tobacco products.

VIII. Dashboard Report

This report was provided in the packet, and all Board members are asked to review it.

IX. ITPC Program and Staff Update

Karla Sneegas recognized Aaron Doeppers and announced that he is leaving Tobacco Free Kids and has accepted a position with Save the Children. The Board thanked him for his devoted service to children and thanked him for the support he gave to ITPC.

X. Announcements

Motion to show appreciation of Dr. Wigand's longstanding leadership and commitment to tobacco control made by Dr. Stephen Jay and second by Dr. Mohammad Torabi and passed.

A motion to adjourn the meeting was made by Dr. Mohammad Torabi, 2nd by Dr. Stephen Jay and passed.

Meeting adjourned at 3:45 pm.

The following Executive Board Members were present for all or part of the meeting:

Judith A. Monroe, M.D., Chairwoman (Ex-Officio)

Karla Sneegas, MPH, Executive Director

Richard Feldman, M.D.

Phyllis Lewis for Dr. Tony Bennett, Ed.D.

Alan Snell, M.D.

Mohammad Torabi, Ph.D.

Stephen Jay, M.D.

J. Michael Meyer

Emily Hancock for Anne Murphy, FSSA

Jessica Kelley, ALA

James Jones

Christine Bavender for Greg Zoeller

The following Advisory Board Members were present for all or part of the meeting:

Arden Christen, DDS

The following Executive and Advisory Board Members were not in attendance:

Steve Simpson, M.D.

Victoria Champion, PhD.

Robert Keen, Ph.D.

Diane Krull

Wendy Zent

Danielle Patterson

Patricia Hart

Pat Rios

Agency Staff in attendance:

Miranda Spitznagle, Director of Program Evaluation

Anita Gaillard, Director of Community Programs

Celesta Bates, Chief Financial Officer

Barb Cole, Administrative Assistant

Rachelle Back, Regional Director

Craig Wesley, Regional Program Director

Becky Haywood, Administrative Assistant

Angie Morris, Voice Coordinator / Training Director

Karen O'Brien, Regional Program Director

Melissa Swan, Regional Program Director

Katelin Ryan, Research Director

Camille Kalil, Director of Tobacco Cessation

Agency Staff not in attendance:

Kristen Stokes, Contract Administrator

Cheryl Raney, Accountant

Others in attendance:

Harry Davis, MZD

David Ayers, MZD

Ray Volpe, MZD

Matt Keating, MZD

Kiley Kellermeyer, MZD

Missy Lewis, IAFP

Debi Hudson, Clarian

Dr. Richard Huber

Denise A. Allen, IUSD

Aaron Doeppers, TFK